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| OF0013 – Design Approval Checklist | | | | | | | | | |
| 1. **Project Identification** | | | | | | | | | | |
| Project name: | | | | | Design Stage: | | | | | |
| Project #: | | | | | Client: | | | | | |
| 1. **Verification** | | | | | | | | | | |
| **Component** | **Completed** | | | **Reference Document** | | | **Team/Dept.** | **Signature** | | |
| **Yes** | | **No** |
| Risk Assessment | ☐ | | ☐ |  | | |  |  | | |
| Design requirements in place? | ☐ | | ☐ |  | | |  |  | | |
| Design Documentation in place? | ☐ | | ☐ |  | | |  |  | | |
| Approvals / Licences in place? | ☐ | | ☐ |  | | |  |  | | |
| Component 1 | ☐ | | ☐ |  | | |  |  | | |
| Component 2 | ☐ | | ☐ |  | | |  |  | | |
| Component 3 | ☐ | | ☐ |  | | |  |  | | |
| Component 4 | ☐ | | ☐ |  | | |  |  | | |
| Component 5 | ☐ | | ☐ |  | | |  |  | | |
| Component 6 | ☐ | | ☐ |  | | |  |  | | |
| Component 7 | ☐ | | ☐ |  | | |  |  | | |
| Component 8 | ☐ | | ☐ |  | | |  |  | | |
| Component 9 | ☐ | | ☐ |  | | |  |  | | |
| 1. **Product Approval** | | | | | | | | | | |
| I verify that all required components have been completed and the Design is ready for release. | | Signature: | | | | Print Name: | | | Date: | |
| Title: | | |

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|  | Amendment Record | **Issue #: 1** |
| **Issue Date: 10/09/2018** |

| **Rev. #** | **Date** | **Details** | | **Description of Changes** | **Prepared By** | **Approved by** |
| --- | --- | --- | --- | --- | --- | --- |
| Section # | Para. # |
| **1** |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |
| **4** |  |  |  |  |  |  |