



OM00014 – Externally Provided process, Products, and services

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AMENDMENT RECORD				ISSUE #: 1		
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1						
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1. Externally Provided Processes, Products and Service Control

At A2Z Services any outsourced processes that are completed on behalf of our company will be monitored and measured similarly to any internal process against requirements of our EMS.

In the development of externally provided processes A2Z Services will consider:

- How external processes, products and services can be integrated into our EMS; and
- How A2Z Services can provide oversight to ensure that the outsources processes, products and services are capable and meets the EMS requirements.

At A2Z Services, we will ensure that when a process, product or service is being outsourced then stringent evaluation, selection, monitoring of performance and review methodologies are developed and implemented to provide assurance that it would meet the requirements of the EMS.

All documented information in the form of records is retained with regards to the development, evaluation and monitoring of outsourced processes, products and services.

2. External Control Type and Extent Procedure

As part of A2Z Services 's outsourcing of certain processes, products or services, the oversight and assurance of the outsourced company is monitored so that there is no reduction in our company's ability to maintain our environmental objectives and targets.

In doing so, A2Z Services will:

1. Identify outsourced processes that have environmental aspects. *Outsourced Process Register (OR0013)*
 - Ensure and provide oversight that the processes outsourced remain under the guidance of A2Z Services;
2. Assist in defining, designing and developing the controls that we are expecting our outsourced vendors to work to *Operational Control Register (OR0011)*
 - Consider the impacts of:
 - The outsourced company's ability to design and develop processes and procedures that meets our regulatory and internal requirements;
 - The effectiveness of the controls applied to the externally sourced processes, and procedures;
3. Determine and implement the necessary review, verification and validation tasks that are required to oversight and provide assurance that the external processes, products and / or services are meeting our environmental requirements. *Monitoring Register (OR0007)*

FORMS AND REGISTERS

Document number	Document Name
OR0013	Outsourced Process Register
OR0011	Operational Control Register
OR0007	Monitoring Register